

CITY LAND BANK'S DISBURSEMENT REQUEST AND AFFIDAVIT  
(To be delivered to County Land Bank before each Work Plan Disbursement)

1. PROJECT: Work Plan 2023
2. PREMISES: City of Erie, Erie County, Pennsylvania
3. PERIOD TO: December 31, 2023
4. TOTAL WORK PLAN AMOUNT: **\$589,500.00**

The Undersigned, the authorized representative of Erie Land Bank (the "City Land Bank"), having made due investigation as to the matters set forth in this Request and Affidavit (sometimes referred to herein as "Disbursement Request") and to induce Erie County Land Bank ("County Land Bank") to make the Current Work Plan Disbursement Request as set forth on line 6 above to City Land Bank pursuant to the terms of the Cooperation Agreement dated November 29, 2018, and subsequent Work Plan II, approved by the County Land Bank November 15, 2022, (collectively the "Work Plan Agreement") and in conjunction with the attached receipts, invoices or such other form of supporting documentation as is acceptable to the County Land Bank, after being duly sworn, does depose and state:

1. Work Plan Disbursement Request. City Land Bank hereby requests that the County Land Bank make a Disbursement on the Work Plan in the amount of the Current Work Plan Disbursement Request as set forth on line 6 above and does hereby represent and certify to the County Land Bank that the City Land Bank is entitled to receive such Current Work Plan Disbursement Request under the terms of the Work Plan Agreement.

2. Representations and Warranties. All representations and warranties contained in the Work Plan Agreement and the other documents executed and delivered pursuant to the Work Plan Agreement (collectively with the Work Plan Agreement, the "Work Plan Documents") are true and accurate in all material respects as of the date of this Agreement.

3. No Event of Default. No Event of Default exists under any Work Plan Documents, and no event or condition has occurred and is continuing or existing, or would result from the Disbursement about to be made, which, with the lapse of time or the giving of notice, or both, would constitute such an Event of Default.

4. Performance Continuous. Performance of the Work on the Project has been carried on with reasonable dispatch and has not been discontinued at any time for reasons within the control of City Land Bank.

5. Work on Schedule. The Work is progressing in such manner so as to insure completion of the Work in substantial accordance with the Work Plan on or before the Project Completion Date.

6. Disbursements Applied to Work Plan Costs. All funds received from County Land Bank previously as Disbursements under the Work Plan Agreement have been expended (or are being held in trust) for the sole purpose of paying costs of the scope of the Work Plan ("Costs") previously certified to County Land Bank in Disbursement Requests. No part of said funds has been used, and the funds to be received pursuant to this Disbursement Request shall not be used, for any other purpose. No item of Costs previously certified to County Land Bank in a Disbursement Request remains unpaid as of the date of this Affidavit.

7. Statements Truthful; Costs Accurate; Disbursements to Pay Costs. All of the statements and information set forth in the Disbursement Request being submitted to County Land Bank with this affidavit are true and correct in every material respect at the date of this affidavit. All Costs certified to County Land Bank in this Disbursement Request accurately reflect the precise amounts due. Where such Costs have not yet been billed to City Land Bank, they accurately reflect City Land Bank's best estimates of the amounts that will become due and owing during the period covered by the Disbursement Request. All the funds to be received pursuant to this Disbursement Request shall be used solely for the purposes of paying the items of Cost specified in this Disbursement Request or for reimbursing City Land Bank for such items previously paid by City Land Bank.

8. No Impairment of City Land Bank's Ability to Perform. Nothing has occurred which has or may substantially and adversely impair the ability of City Land Bank to meet its obligations under the Work Plan Documents.

9. No Prior Work Plan Requisition for Expenses. None of the items of expense specified in this Disbursement Request submitted with this Affidavit have previously been made the basis of any Disbursement Request by City Land Bank or of any payment by County Land Bank.

10. Aggregate Cost of Completion of Project. The estimated aggregate cost of completing the Project is \$410,000.00.

11. All Preconditions to Disbursement Have Been Satisfied. All conditions to the Disbursement which is to be made in accordance with this Disbursement Request (in addition to those conditions to which reference is made in this Work Plan Disbursement Request) have been met in accordance with the terms of the Work Plan Agreement.

12. Terms. The capitalized terms used in this Disbursement Request and Affidavit, not otherwise defined herein, have the meaning given to them in the Work Plan Agreement. This affidavit is subject to and incorporates the terms of the Work Plan Agreement.

Witness:

ERIE LAND BANK

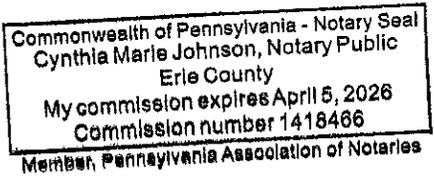
*[Handwritten Signature]*

By: *[Handwritten Signature]*  
Title: *[Handwritten Title]*

Sworn to before me this 16 day  
of JANUARY, 2024.

*[Handwritten Signature: Cynthia Marie Johnson]*  
Notary Public

(SEAL)

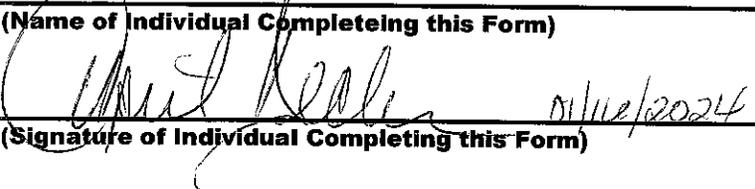


**FINANCIAL REPORTING  
ERIE LAND BANK**

<b>Grant Agreement Number:</b>		<b>WORK PLAN 2023</b>			
<b>Grant Organization:</b>		<b>Erie Land Bank</b>			<b>#12</b>
<b>Report Period:</b>		<b>12/31/2023</b>			
<b>BUDGET CATEGORIES*</b>	<b>G/L #</b>	<b>NEGOTIATED BUDGET</b>	<b>APPROVED DRAWDOWNS THIS PERIOD*</b>	<b>CUMULATIVE DRAWDOWNS TO DATE*</b>	<b>AVAILABLE BALANCE</b>
1. RACE Administration & Staffing	6000	137,574.57	9,523.24	96,001.15	41,573.42
2. Demolition	6836	0.00		0.00	0.00
3. Tax Sale Acquisition	6837	10,000.00		4,985.66	5,014.34
4. Condemnation/Acquisition	6838	78,000.00	8,050.00	13,979.25	64,020.75
5. Seasonal Maintenance	6840	27,000.00		15,502.60	11,497.40
6. Board & Seal	6841	32,500.00	2,041.62	1,195.48	31,304.52
7. Trash Removal / Clean	6842	24,000.00		6,660.00	17,340.00
8. Rehabilitation	6843	20,000.00		0.00	20,000.00
9. Environmental Abatement	6844	30,000.00		0.00	30,000.00
10. Professional Legal Fees	6201	12,000.00	1,500.00	4,479.51	7,520.49
11. Professional Services	6206	6,000.00		0.00	6,000.00
12. Utilities	6460	0.00		0.00	0.00
13. Software/Equipment	6430	19,000.00	460.06	15,631.95	3,368.05
14. Audit	6200	5,000.00		0.00	5,000.00
15. Office Supplies	6400	6,800.00	99.61	6,161.91	638.09
16. Travel	6103	6,164.75	1,901.02	4,263.73	1,901.02
17. Postage	6401	1,000.00	2.61	0.00	1,000.00
18. Advertising	6403	1,500.00		0.00	1,500.00
19. Education / Meetings	6101	3,760.68	899.00	2,861.68	899.00
20. Insurance	6300	7,000.00	2,474.67	1,226.84	5,773.16
21. Memberships/Subscriptions	6402	1,200.00	100.00	1,082.99	117.01
22. Telephone	6450	1,000.00	100.00	480.00	520.00
10. TOTALS*		429,500.00	27,151.83	174,512.75	254,987.25

I certify that all expenditures reported (or payment requested) are for appropriate purposes and in accordance with the provisions of the application and award documents.

**Aaron Shippert, Executive Director**  
 \_\_\_\_\_  
 (Name of Individual Completing this Form)

  
 \_\_\_\_\_  
 (Signature of Individual Completing this Form)

PPE 12/30/2023

ELB

Employee	Hourly Rate	Dental	STD	Life Ins	Vision	Medical	457(b) ER	Salary	Base Rate	Subtotal	Hours	Subtotal	Total w/PTO
Conrad, Angel	\$ 27.262	274.08	318.00	100.32	52.44	9,352.32	1,520.00	\$38,000.00	\$20.88	\$ 49,617.16	2	\$ 54.52	\$ 68.16
Davis, Tracy	\$ 30.096	274.08	299.16	76.08	52.44	9,352.32	1,720.00	\$43,000.00	\$23.63	\$ 54,774.08	6	\$ 180.57	\$ 234.08
Decker, April	\$ 46.491	274.08	476.88	97.56	52.44	9,352.32	2,860.00	\$71,500.00	\$39.29	\$ 84,613.28	12	\$ 557.89	\$ 697.36
Huff, Jacob	\$ 34.098	274.08	337.32	42.60	52.44	9,352.32	2,000.00	\$50,000.00	\$27.47	\$ 62,058.76	40	\$ 1,363.93	\$ 1,704.91
Johnson, Cynthia	\$ 33.137	274.08	436.80	273.60	52.44	9,352.32	1,920.00	\$48,000.00	\$26.37	\$ 60,309.24	9	\$ 298.23	\$ 372.79
Pershka, Kristina	\$ 30.149	274.08	359.88	113.16	52.44	9,352.32	1,720.00	\$43,000.00	\$23.63	\$ 54,871.88	40	\$ 1,205.98	\$ 1,507.47
Snippert, Aaron	\$ 70.112	0.00	380.28	97.08	152.16	27,000.000	6,975.000	\$93,000.00	\$51.10	\$ 127,604.52	38	\$ 2,664.27	\$ 3,330.34

\$ 244.08

\$ 444,231.76

145 \$ 6,325.39

\$ 7,915.10

Employee	Hourly Rate	PTO Hours	% of time	Total
Conrad, Angel	27.26	14.00	3.57	\$ 13.63
Davis, Tracy	30.10	16.00	11.11	\$ 53.50
Decker, April	46.49	14.00	21.43	\$ 139.47
Huff, Jacob	34.10	14.00	71.43	\$ 340.98
Johnson, Cynthia	33.14	14.00	16.07	\$ 74.56
Perschka, Kristina	30.15	14.00	71.43	\$ 301.49
Snippert, Aaron	70.11	14.00	67.86	\$ 666.07

\$ 1,589.71

PPE  
December 30, 2023

RACE BIWEEKLY TIME REPORT

REVISED 8/4/09

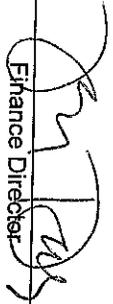
GRANT/PROGRAM

CDBG HOUSING REHAB- SINGLE 21-4y

CDBG HOUSING REHAB- SINGLE CD 21-4z

CDBG TOTAL HOURS

	EMPLOYEE NAME: Conrad, Angel							EMPLOYEE SIGNATURE							
	12/17/23 SUN	12/18/23 MON	12/19/23 TUE	12/20/23 WED	12/21/23 THU	12/22/23 FRI	12/23/23 SAT	12/24/23 SUN	12/25/23 MON	12/26/23 TUE	12/27/23 WED	12/28/23 THU	12/29/23 FRI	12/30/23 SAT	TOTAL
ARPA Admin															0.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
UNDERSIGNED															0.00
ECLB															0.00
Land Bank															0.00
OMB Keystone, Renaissance, PNC															2.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	0.00	0.00	0.00	7.00	7.00	7.00	7.00	56.00	
HOLIDAY															0.00
VACATION															14.00
PERSONAL															0.00
FUNERAL BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00	0.00	0.00	0.00	7.00	7.00	7.00	7.00	70.00	

APPROVED:  Finance Director Fiscal Administrator



FBB

EMPLOYEE NAME:

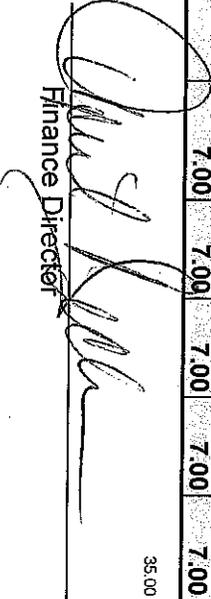
Davis, Tracy

EMPLOYEE SIGNATURE



	12/17/23	12/18/23	12/19/23	12/20/23	12/21/23	12/22/23	12/23/23	12/24/23	12/25/23	12/26/23	12/27/23	12/28/23	12/29/23	12/30/23	TOTAL
	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	
RACE BIWEKLY TIME REPORT															
REVISED 8/14/09															
GRANT/ PROGRAM															
CDBG HOUSING REHAB- SINGLE 21-4y															
CDBG HOUSING REHAB- SINGLE CD 21-4z															
CDBG TOTAL HOURS							0.00	0.00							0.00
ARPA Admin		7.00	7.00	5.00	7.00	5.00					7.00	7.00	3.00		48.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
Whole Home															0.00
ECLB															0.00
Land Bank						2.00							4.00		6.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	5.00	7.00	7.00			0.00	0.00	7.00	7.00	7.00		54.00
HOLIDAY									7.00	7.00					14.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR				2.00											2.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

APPROVED:



Finance Director

35.00

35.00

70.00

RACE BIWEEKLY TIME REPORT  
REVISED 8/7/09  
GRANT/ PROGRAM

EMPLOYEE NAME:

Decker April

EMPLOYEE SIGNATURE



	12/17/23	12/18/23	12/19/23	12/20/23	12/21/23	12/22/23	12/23/23	12/24/23	12/25/23	12/26/23	12/27/23	12/28/23	12/29/23	12/30/23	TOTAL
	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	
CDBG HOUSING REHAB-SINGLE CD 21-4z															0.00
CDBG TOTAL HOURS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Admin		5.00	7.00	7.00	3.00	7.00									41.00
East Bayfront Greenway Trail Project					2.00										3.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
Whole Home															0.00
ECLB															0.00
Land Bank		2.00			2.00										12.00
OWB Keystone, Renaissance, PNC											5.00	2.00	1.00		0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			0.00	0.00	7.00	7.00	7.00		56.00
HOLIDAY									7.00	7.00					14.00
VACATION															0.00
PERSONAL															0.00
FUNERAL BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00		7.00	7.00	7.00	7.00	7.00	7.00		70.00

36.00

35.00

70.00

APPROVED:



Executive Director

RACE BIWEEKLY TIME REPORT  
 REVISED 8/14/09  
 GRANT/ PROGRAM

EMPLOYEE NAME: **Huff, Jacob**

EMPLOYEE SIGNATURE



	12/17/23 SUN	12/18/23 MON	12/19/23 TUE	12/20/23 WED	12/21/23 THU	12/22/23 FRI	12/23/23 SAT	12/24/23 SUN	12/25/23 MON	12/26/23 TUE	12/27/23 WED	12/28/23 THU	12/29/23 FRI	12/30/23 SAT	TOTAL
CDBG HOUSING REHAB- SINGLE 21-4y															0.00
CDBG HOUSING REHAB- SINGLE CP 21-4z															0.00
CDBG TOTAL HOURS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Admin		2.00	2.00	2.00	2.00	2.00					2.00	2.00	2.00		16.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		5.00	5.00	5.00	5.00	5.00					5.00	5.00	5.00		40.00
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	7.00		0.00	0.00	7.00	7.00	7.00		56.00
HOLIDAY									7.00	7.00					14.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00	7.00		7.00	7.00	7.00	7.00	7.00		70.00

APPROVED:  **Tracy Pas** Fiscal Administrator  
 Finance Director

35.00

35.00

70.00

RACE BIWEEKLY TIME REPORT  
REVISED 8/14/09  
GRANT/ PROGRAM

EMPLOYEE NAME:

Johnson, Cynthia

EMPLOYEE SIGNATURE

*Cynthia Johnson*

	12/17/23 SUN	12/18/23 MON	12/19/23 TUE	12/20/23 WED	12/21/23 THU	12/22/23 FRI	12/23/23 SAT	12/24/23 SUN	12/25/23 MON	12/26/23 TUE	12/27/23 WED	12/28/23 THU	12/29/23 FRI	12/30/23 SAT	TOTAL
CDBG HOUSING REHAB-SINGLE 21-42															0.00
CDBG HOUSING REHAB-SINGLE CD 21-42															0.00
CDBG TOTAL HOURS															0.00
ARRA Admin		6.00	4.00	6.00	4.00	6.00		0.00	0.00	0.00	6.00	6.00	3.00		41.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137			2.00		2.00								2.00		6.00
Whole Home															0.00
ECLB															0.00
Land Bank		1.00	1.00	1.00	1.00	1.00					1.00	1.00	2.00		9.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			0.00	0.00	7.00	7.00	7.00		56.00
HOLIDAY									7.00	7.00					14.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

APPROVED: *[Signature]* - Fiscal Administrator  
Finance Director

35.00

35.00

70.00

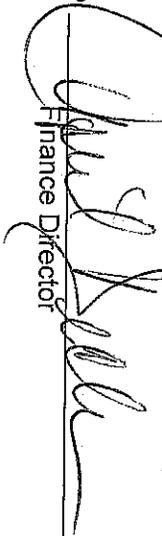


RACE BIWEEKLY TIME REPORT  
REVISED 8/14/09  
GRANT PROGRAM

CDBG HOUSING REHAB-SINGLE 21-4z

CDBG HOUSING REHAB-SINGLE CD 21-4z

	EMPLOYEE NAME: Snippet, Aaron							EMPLOYEE SIGNATURE							TOTAL
	12/17/23 SUN	12/18/23 MON	12/19/23 TUE	12/20/23 WED	12/21/23 THU	12/22/23 FRI	12/23/23 SAT	12/24/23 SUN	12/25/23 MON	12/26/23 TUE	12/27/23 WED	12/28/23 THU	12/29/23 FRI	12/30/23 SAT	
CDBG TOTAL HOURS															0.00
ARPA Admin			1.00			2.00					1.00				0.00
East Bayfront Greenway Trail Project			4.00	2.00	2.00					2.00	2.00	1.00			13.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Athlison CDBG															0.00
ACT 137															0.00
Whole Home															0.00
ECLB															0.00
Land Bank		7.00	2.00	5.00	4.00	5.00				4.00	5.00	6.00			38.00
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	0.00	0.00	0.00	7.00	7.00	7.00	7.00	0.00	56.00
HOLIDAY									7.00	7.00					14.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

APPROVED   
Finance Director

35.00

35.00

70.00

Jacob Huff 2023 retroactive pay increase				ELB
PPE	Hourly increase	Hours worked	Subtotal	Total w/PTO
8/26/2023	4.396	25	\$109.90	\$219.80
9/9/2023	4.396	35	\$153.86	\$192.33
9/23/2023	4.396	43.5	\$191.23	\$217.66
10/7/2023	4.396	50	\$219.80	\$219.80
10/21/2023	4.396	54	\$237.38	\$237.38
11/4/2023	4.396	50	\$219.80	\$219.80
11/18/2023	4.396	50	\$219.80	\$219.80

**\$1,526.56**

PPE	Hourly increase	PTO Hours	% of time	Total
8/26/2023	4.396	35	71.42857	\$109.90
9/9/2023	4.396	14	62.5	\$38.47
9/23/2023	4.396	8.5	70.73171	\$26.43
10/7/2023	4.396	0	71.42857	\$0.00
10/21/2023	4.396	0	77.14286	\$0.00
11/4/2023	4.396	0	71.42857	\$0.00
11/18/2023	4.396	0	71.42857	\$0.00

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09  
GRANT/ PROGRAM

CDBG HOUSING REHAB - SINGLE 21-4y

CDBG HOUSING REHAB - SINGLE CD 21-4z

CDBG TOTAL HOURS

ARPA Admin

East Bayfront Greenway Trail Project

Home Services

LHRD Grant

Other COUNTRY CDBG

Union City CDBG

Albion CDBG

ACT 137

KEYSTONE - Blight

ECLB

Land Bank

Industrial Blight

OWB Keystone, Renaissance, PNC

HACE (Housing Authority)

GENERAL FUND OTHER

SUBTOTAL WORKED HOURS

HOLIDAY

VACATION

PERSONAL

FUNERAL-BEREAVEMENT

SICK/DOCTOR

JURY DUTY

TOTAL

EMPLOYEE NAME:

Huff, Jacob

EMPLOYEE SIGNATURE



	8/13/23 SUN	8/14/23 MON	8/15/23 TUE	8/16/23 WED	8/17/23 THU	8/18/23 FRI	8/19/23 SAT	8/20/23 SUN	8/21/23 MON	8/22/23 TUE	8/23/23 WED	8/24/23 THU	8/25/23 FRI	8/26/23 SAT	TOTAL
CDBG TOTAL HOURS															0.00
ARPA Admin															0.00
East Bayfront Greenway Trail Project									2.00	2.00	2.00	2.00	2.00		10.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTRY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank									5.00	5.00	5.00	5.00	5.00		25.00
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		0.00	0.00	0.00	0.00	0.00			7.00	7.00	7.00	7.00	7.00		35.00
HOLIDAY															0.00
VACATION		7.00	7.00	7.00	7.00	7.00									35.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:



Finance Director

ARPA - 125  
ELB - 307.5

Vacation - 35  
Sick - 8.50  
Personal - 7  
Holiday - 7

490  
Hours  
Total

RACE BIWEEKLY TIME REPORT  
REVISED 8/7/09  
GRANT PROGRAM

EMPLOYEE NAME: **Huff, Jacob**

EMPLOYEE SIGNATURE

*Jacob Huff*

	8/27/23 SUN	8/28/23 MON	8/29/23 TUE	8/30/23 WED	8/31/23 THU	9/1/23 FRI	9/2/23 SAT	9/3/23 SUN	9/4/23 MON	9/5/23 TUE	9/6/23 WED	9/7/23 THU	9/8/23 FRI	9/9/23 SAT	TOTAL
CDBG HOUSING REHAB-SINGLE CD 21-4*															0.00
CDBG TOTAL HOURS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Admin		2.00	2.00	2.00	2.00	7.00									21.00
EastBayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		5.00	5.00	5.00	5.00										35.00
Industrial/Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			0.00	7.00	7.00	7.00	0.00		56.00
HOLIDAY									7.00						0.00
VACATION									7.00						7.00
PERSONAL															7.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	0.00		70.00

35.00

35.00

70.00

APPROVED: *Jacob Huff*  
Finance Director  
Fiscal Administrator

RACE BIWERKLY TIME REPORT  
REVISED 8/14/09  
GRANT/ PROGRAM

EMPLOYEE NAME: **Huff, Jacob**

EMPLOYEE SIGNATURE

*Jacob Huff*

	9/10/23 SUN	9/11/23 MON	9/12/23 TUE	9/13/23 WED	9/14/23 THU	9/15/23 FRI	9/16/23 SAT	9/17/23 SUN	9/18/23 MON	9/19/23 TUE	9/20/23 WED	9/21/23 THU	9/22/23 FRI	9/23/23 SAT	TOTAL
CDBG HOUSING REHAB- SINGLE 21-4y															0.00
CDBG HOUSING REHAB- SINGLE CD 21-4z															0.00
CDBG TOTAL HOURS	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Admin			2.00	2.00	2.00	2.00			2.00	2.00	2.00	2.00	2.00		18.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank															0.00
Industrial Blight			3.50	5.00	5.00	5.00			5.00	5.00	5.00	5.00	5.00		43.50
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		0.00	5.50	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		61.50
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR		7.00	1.50												8.50
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED: *[Signature]*  
Finance Director

RACE BIWEEKLY TIME REPORT  
REVISED 8/14/09  
GRANT / PROGRAM

EMPLOYEE NAME: Huff, Jacob

EMPLOYEE SIGNATURE



	9/21/23 SUN	9/25/23 MON	9/26/23 TUE	9/27/23 WED	9/28/23 THU	9/29/23 FRI	9/30/23 SAT	10/1/23 SUN	10/2/23 MON	10/3/23 TUE	10/4/23 WED	10/5/23 THU	10/6/23 FRI	10/7/23 SAT	TOTAL
CDBG HOUSING REHAB- SINGLE 21-4y															0.00
CDBG HOUSING REHAB- SINGLE CD 21-4z															0.00
CDBG TOTAL HOURS	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Admin		2.00	2.00	2.00	2.00	2.00			2.00	2.00	2.00	2.00	2.00		20.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		5.00	5.00	5.00	5.00	5.00			5.00	5.00	5.00	5.00	5.00		50.00
Industrial/Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:  Steve Ray  
Finance Director

Fiscal Administrator

RACE BIWEEKLY TIME REPORT  
REVISED 8/7/09  
GRANT PROGRAM

EMPLOYEE NAME:

Huff, Jacob

EMPLOYEE SIGNATURE

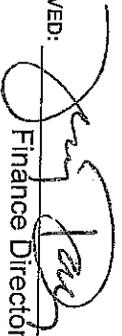


	10/8/23 SUN	10/9/23 MON	10/10/23 TUE	10/11/23 WED	10/12/23 THU	10/13/23 FRI	10/14/23 SAT	10/15/23 SUN	10/16/23 MON	10/17/23 TUE	10/18/23 WED	10/19/23 THU	10/20/23 FRI	10/21/23 SAT	TOTAL
CDBG HOUSING REHAB-SINGLE 21-4*															0.00
CDBG HOUSING REHAB-SINGLE CD 21-4*															0.00
CDBG TOTAL HOURS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Admin		2.00	2.00	2.00	2.00	2.00									16.00
East Bayfront Greenway Trail Project											2.00	2.00	2.00		6.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		5.00	5.00	5.00	5.00	5.00									25.00
Industrial Blight									7.00	7.00	5.00	5.00	5.00		29.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:   
Finance Director

RACE BIWEEKLY TIME REPORT  
REVISED 8/14/09  
GRANT PROGRAM

EMPLOYEE NAME:

Huff, Jacob

EMPLOYEE SIGNATURE



	10/22/23 SUN	10/23/23 MON	10/24/23 TUE	10/25/23 WED	10/26/23 THU	10/27/23 FRI	10/28/23 SAT	10/29/23 SUN	10/30/23 MON	10/31/23 TUE	11/1/23 WED	11/2/23 THU	11/3/23 FRI	11/4/23 SAT	TOTAL
CDBG HOUSING REHAB-SINGLE 21-49															0.00
CDBG HOUSING REHAB-SINGLE CD 21-42															0.00
CDBG TOTAL HOURS	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Admin		2.00	2.00	2.00	2.00	2.00									20.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank															0.00
Industrial Blight		5.00	5.00	5.00	5.00	5.00									50.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	70.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	70.00

35.00

35.00

70.00

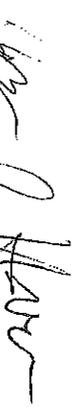
APPROVED:  Finance Director  
Fiscal Administrator

RACE BIWEEKLY TIME REPORT  
 REVISED 8/14/09  
 GRANT PROGRAM

EMPLOYEE NAME:

Huff, Jacob

EMPLOYEE SIGNATURE



	11/8/23 SUN	11/9/23 MON	11/10/23 TUE	11/11/23 WED	11/12/23 THU	11/13/23 FRI	11/14/23 SAT	11/15/23 SUN	11/16/23 MON	11/17/23 TUE	11/18/23 WED	11/19/23 THU	11/20/23 FRI	11/21/23 SAT	TOTAL
CDBG HOUSING REHAB-SINGLE 21-4y															0.00
CDBG HOUSING REHAB-SINGLE CD 21-4z															0.00
CDBG TOTAL HOURS	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Admin		2.00	2.00	2.00	2.00	2.00	2.00		2.00	2.00	2.00	2.00	2.00	2.00	20.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Aibion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		5.00	5.00	5.00	5.00	5.00	5.00		5.00	5.00	5.00	5.00	5.00	5.00	50.00
Industrial/Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	7.00		7.00	7.00	7.00	7.00	7.00	7.00	70.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00	7.00		7.00	7.00	7.00	7.00	7.00	7.00	70.00

35.00

35.00

70.00

APPROVED:  Finance Director

Tracy Davis 2023 retroactive pay increase				ELB
PPE	Hourly Increase	Hours worked	Subtotal	Total w/PTO
8/26/2023	1.097	8.5	\$9.32	\$10.61
9/9/2023	1.097	4.5	\$4.94	\$6.17
9/23/2023	1.097	8	\$8.78	\$9.10
10/7/2023	1.097	14	\$15.36	\$15.36
10/21/2023	1.097	8	\$8.78	\$8.78
11/4/2023	1.097	20	\$21.94	\$22.42
11/18/2023	1.097	7.5	\$8.23	\$9.14

**\$81.58**

PPE	Hourly Increase	PTO Hours	% of time	Total
8/26/2023	1.097	8.5	13.82114	\$1.29
9/9/2023	1.097	14	8.035714	\$1.23
9/23/2023	1.097	2.5	11.85185	\$0.33
10/7/2023	1.097	0	20	\$0.00
10/21/2023	1.097	0	11.42857	\$0.00
11/4/2023	1.097	1.5	29.19708	\$0.48
11/18/2023	1.097	7	11.90476	\$0.91

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09  
GRANT/PROGRAM

CDBG HOUSING REHAB- SINGLE 21-4y

CDBG HOUSING REHAB- SINGLE CD 21-4z

CDBG TOTAL HOURS

APRA Admin

Essex/Grant/Greenway Trail Project

Home Services

LHRD Grant

Other COUNTY CDBG

Union City CDBG

Albion CDBG

ACT 137

KEYSTONE - Blight

ECLB

Land Bank

OWB Keystone, Renaissance, PNC

HACE (Housing Authority)

GENERAL FUND OTHER

SUBTOTAL WORKED HOURS

HOLIDAY

VACATION

PERSONAL

FUNERAL-BEREAVEMENT

SICK/DOCTOR

JURY DUTY

TOTAL

EMPLOYEE NAME:

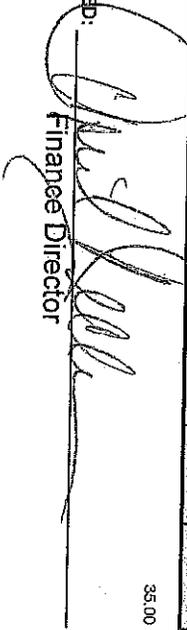
Davis, Tracy

EMPLOYEE SIGNATURE



	8/13/23 SUN	8/14/23 MON	8/15/23 TUE	8/16/23 WED	8/17/23 THU	8/18/23 FRI	8/19/23 SAT	8/20/23 SUN	8/21/23 MON	8/22/23 TUE	8/23/23 WED	8/24/23 THU	8/25/23 FRI	8/26/23 SAT	TOTAL
APRA Admin		7.00	5.00		7.00	5.50	0.00	0.00	4.00	7.00	5.50	5.00	7.00		53.00
Essex/Grant/Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank			2.00			1.50			3.00			2.00			8.50
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	0.00	7.00	7.00		7.00	7.00	7.00	5.50	7.00	7.00		61.50
HOLIDAY															0.00
VACATION															0.00
PERSONAL											1.50				1.50
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR				7.00											7.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00		7.00	7.00	7.00	7.00	7.00	7.00		70.00

APPROVED:



Finance Director

35.00

35.00

70.00

RACE BIWEEKLY TIME REPORT  
REVISED 8/7/4/09  
GRANT/ PROGRAM

EMPLOYEE NAME: Davis, Tracy

EMPLOYEE SIGNATURE



	8/27/23 SUN	8/28/23 MON	8/29/23 TUE	8/30/23 WED	8/31/23 THU	9/1/23 FRI	9/2/23 SAT	9/3/23 SUN	9/4/23 MON	9/5/23 TUE	9/6/23 WED	9/7/23 THU	9/8/23 FRI	9/9/23 SAT	TOTAL
CDBG HOUSING REHAB-SINGLE CD 21-4*															0.00
CDBG TOTAL HOURS															0.00
ARRA Admin		7.00	7.00	5.00	7.00	4.50	0.00	0.00							51.50
East Bay/ign Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Bright															0.00
ECLB															0.00
Land Bank				2.00		2.50									4.50
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			0.00	7.00	7.00	7.00	0.00		56.00
HOLIDAY									7.00						7.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															7.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

APPROVED:   
Finance Director

35.00

35.00

70.00

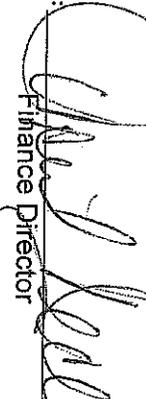
RACE BIWEEKLY TIME REPORT  
 REVISED 8/14/09  
 GRANT / PROGRAM

EMPLOYEE NAME: **Davis, Tracy**

EMPLOYEE SIGNATURE



	9/10/23 SUN	9/11/23 MON	9/12/23 TUE	9/13/23 WED	9/14/23 THU	9/15/23 FRI	9/16/23 SAT	9/17/23 SUN	9/18/23 MON	9/19/23 TUE	9/20/23 WED	9/21/23 THU	9/22/23 FRI	9/23/23 SAT	TOTAL
ARRA Admin		5.00	5.00	4.50	7.00	6.00	0.00	0.00	7.00	7.00	5.00	7.00	7.00		59.50
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LEHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		2.00	2.00			2.00					2.00				8.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	4.50	7.00	7.00			7.00	7.00	7.00	7.00	7.00		67.50
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR				2.50											2.50
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

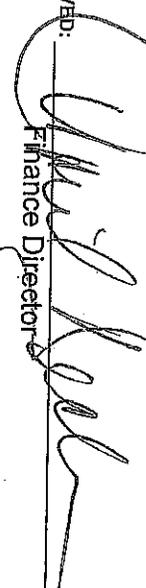
APPROVED:   
 Finance Director

35.00

35.00

70.00

	9/24/23 SUN	9/25/23 MON	9/26/23 TUE	9/27/23 WED	9/28/23 THU	9/29/23 FRI	9/30/23 SAT	10/1/23 SUN	10/2/23 MON	10/3/23 TUE	10/4/23 WED	10/5/23 THU	10/6/23 FRI	10/7/23 SAT	TOTAL
ARPA Admin		3.00	7.00	5.00	7.00	7.00	0.00	0.00	2.50	7.00	3.50	7.00	7.00	56.00	
East Bayfront Greenway Trail Project														0.00	
Home Services														0.00	
LHRD Grant														0.00	
Other COUNTY CDBG														0.00	
Union City CDBG														0.00	
Albion CDBG														0.00	
ACT 137														0.00	
KEYSTONE - Blight														0.00	
ECLB														0.00	
Land Bank		4.00		2.00					4.50		3.50			14.00	
OWB Keystone, Renaissance, PNC														0.00	
HACE (Housing Authority)														0.00	
GENERAL FUND OTHER														0.00	
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00	70.00	
HOLIDAY														0.00	
VACATION														0.00	
PERSONAL														0.00	
FUNERAL-BEREAVEMENT														0.00	
SICK/DOCTOR														0.00	
JURY DUTY														0.00	
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00	70.00	

APPROVED:   
 Finance Director

35.00  
 35.00  
 70.00

RACE BIWEEKLY TIME REPORT  
REVISED 8/14/09  
GRANT / PROGRAM

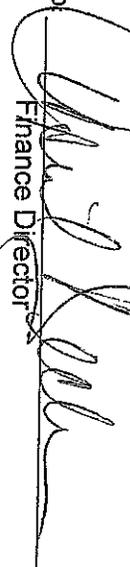
EMPLOYEE NAME:

Davis, Tracy

EMPLOYEE SIGNATURE



	10/8/23 SUN	10/9/23 MON	10/10/23 TUE	10/11/23 WED	10/12/23 THU	10/13/23 FRI	10/14/23 SAT	10/15/23 SUN	10/16/23 MON	10/17/23 TUE	10/18/23 WED	10/19/23 THU	10/20/23 FRI	10/21/23 SAT	TOTAL
CDBG HOUSING REHAB- SINGLE CD 21-4z															0.00
CDBG HOUSING REHAB- SINGLE CD 21-4z															0.00
CDBG TOTAL HOURS															0.00
ARPA Admin		5.50	7.00	7.00	3.50	7.00	0.00	0.00	7.00	4.00	7.00	7.00	7.00		62.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
KEYSTONE - Blight															0.00
ECLB															0.00
Land Bank		1.50			3.50					3.00					8.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00
Holiday															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

APPROVED:   
Finance Director

35.00

35.00

70.00

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09  
GRANT/ PROGRAM

CDBG HOUSING REHAB- SINGLE 21-4y

CDBG HOUSING REHAB- SINGLE CD 21-4z

CDBG TOTAL HOURS

ARPA Admin

East Baymont Greenway Trail Project

Home Services

LHRD Grant

Other COUNTY CDBG

Union City CDBG

Albion CDBG

ACT 137

Whole Home

ECLB

Land Bank

OWB Keystone, Renaissance, PNC

HACE (Housing Authority)

GENERAL FUND OTHER

SUBTOTAL WORKED HOURS

HOLIDAY

VACATION

PERSONAL

FUNERAL-BEREAVEMENT

SICK/DOCTOR

JURY DUTY

TOTAL

EMPLOYEE NAME:

Davis, Tracy

EMPLOYEE SIGNATURE



	10/22/23 SUN	10/23/23 MON	10/24/23 TUE	10/25/23 WED	10/26/23 THU	10/27/23 FRI	10/28/23 SAT	10/29/23 SUN	10/30/23 MON	10/31/23 TUE	11/1/23 WED	11/2/23 THU	11/3/23 FRI	11/4/23 SAT	TOTAL
ARPA Admin		6.00	4.00	7.00	7.00	7.00	0.00	0.00	3.50	3.50	3.50	3.50	3.50		48.50
East Baymont Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
Other COUNTY CDBG															0.00
Union City CDBG															0.00
Albion CDBG															0.00
ACT 137															0.00
Whole Home															0.00
ECLB															0.00
Land Bank			2.50						3.50	3.50	3.50	3.50	3.50		20.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
GENERAL FUND OTHER															0.00
SUBTOTAL WORKED HOURS		6.00	6.50	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		68.50
HOLIDAY															0.00
VACATION															0.00
PERSONAL			0.50												0.50
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR		1.00													1.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

APPROVED:   
Finance Director

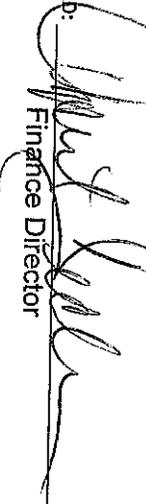
35.00

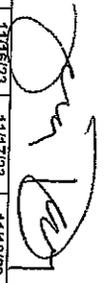
35.00

70.00

RACE BIWEERLY TIME REPORT  
REVISED 8/14/09  
GRANT PROGRAM

	EMPLOYEE NAME: Davis, Tracy							EMPLOYEE SIGNATURE							TOTAL
	11/5/23 SUN	11/6/23 MON	11/7/23 TUE	11/8/23 WED	11/9/23 THU	11/10/23 FRI	11/11/23 SAT	11/12/23 SUN	11/13/23 MON	11/14/23 TUE	11/15/23 WED	11/16/23 THU	11/17/23 FRI	11/18/23 SAT	
CDBG HOUSING REHAB-SINGLE 21-4y															
CDBG HOUSING REHAB-SINGLE CD 21-4z															
CDBG TOTAL HOURS															
ARPA Admin		5.00	7.00	7.00	7.00	3.50	0.00	0.00	5.00	7.00		7.00	7.00		
East Bayfront Gateway Trail Project															
Home Services															
LHRD Grant															
Other COUNTY CDBG															
Union City CDBG															
Albion CDBG															
ACT 137															
Whole Home															
ECLB															
Land Bank		2.00							2.00						
OWB Keystone, Renaissance, PNC															
HACE (Housing Authority)															
GENERAL FUND OTHER															
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	0.00	7.00	7.00	7.00	0.00	7.00	7.00		
Holiday															
VACATION															
PERSONAL															
FUNERAL-BEREAVEMENT															
SICK/DOCTOR															
JURY DUTY										7.00					
TOTAL		7.00	7.00	7.00	7.00	7.00		7.00	7.00	7.00	7.00	7.00	7.00	70.00	

APPROVED:   
Finance Director



ARPA-386 Sick- 17.50  
ELB-705 Personal-9  
Holiday-7

Total Hours  
490

35.00

35.00

70.00

Funding Source: ELB

Work Plan: 23

Category: Blight Acq.

Initials: J4

Date: 11-30-23

**ErieAppraisal**  
ASSOCIATES, INC.  
real estate appraisal & consulting: commercial | residential | industrial

Erie Appraisal Associates Inc.  
Federal Tax ID #25-1613833  
3205 Atlantic Avenue  
Erie, PA 16506  
appraisalorders@erieappraisal.com 814-836-0555

# Invoice

Dated: 11/30/2023

Invoice For	Invoice #
Redevelopment Authority	30022C-A
626 State Street RM 107	File #
Erie, PA 16501	30022C-A

Client Reference	FHA Case #
N/A	N/A

Subject Property	901 West 4th Street, Erie, PA 16507
Borrower	Redevelopment Authority of the City of Erie

	Update Appraisal	
Total Fee		\$1,000.00
Downpayment		\$0.00
<b>Amount Due</b>		<b>\$1,000.00</b>

Due upon receipt

Appraiser

Brenna Robbins

*6838-11*

*pd by RACE #1768 12/1/23*

*Blight*

MARSH SCHAAF LLP  
SUITE 300 300 STATE STREET  
ERIE PA 16507  
814-456-5301  
FAX 814-456-1112  
EIN 250640643

REDEVELOPMENT AUTHORITY OF THE CITY OF ERIE  
ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR  
626 STATE STREET, ROOM 107  
ERIE PA 16501

PAGE 1  
10/24/2023  
FILE 1230916-000D  
INVOICE 1

2712 EAST AVENUE/ UMB BANK

03/13/2023	Title Search	175.00
		<u>175.00</u>
	BALANCE DUE	<u>\$175.00</u>

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.  
Marsh Schaaf, LLP  
300 State Street, Suite 300  
Erie PA 16507

ELB

WP 23

6838-11

MARSH SCHAAF LLP  
SUITE 300 300 STATE STREET  
ERIE PA 16507  
814-456-5301  
FAX 814-456-1112  
EIN 250640643

REDEVELOPMENT AUTHORITY OF THE CITY OF ERIE  
ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR  
626 STATE STREET, ROOM 107  
ERIE PA 16501

PAGE 1  
10/24/2023  
FILE 1230917-000D  
INVOICE 1

2321 CAMERON ROAD/ PARKER, Geremia D. & Charita C

03/13/2023	Title Search	175.00
		<u>175.00</u>
	BALANCE DUE	<u>\$175.00</u>

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.  
Marsh Schaaf, LLP  
300 State Street, Suite 300  
Erie PA 16507

ELB  
WP23

MARSH SCHAAF LLP  
SUITE 300 300 STATE STREET  
ERIE PA 16507  
814-456-5301  
FAX 814-456-1112  
EIN 250640643

REDEVELOPMENT AUTHORITY OF THE CITY OF ERIE  
ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR  
626 STATE STREET, ROOM 107  
ERIE PA 16501

PAGE 1  
10/24/2023  
FILE 1230918-000D  
INVOICE 1

1320 PATTERSON AVE / Heirs of Susan Hoffman

03/10/2023	Title Search	175.00
		<u>175.00</u>
	BALANCE DUE	<u>\$175.00</u>

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.  
Marsh Schaaf, LLP  
300 State Street, Suite 300  
Erie PA 16507

ELB  
WP23

MARSH SCHAAF LLP  
SUITE 300 300 STATE STREET  
ERIE PA 16507  
814-456-5301  
FAX 814-456-1112  
EIN 250640643

REDEVELOPMENT AUTHORITY OF THE CITY OF ERIE  
ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR  
626 STATE STREET, ROOM 107  
ERIE PA 16501

PAGE 1  
10/24/2023  
FILE 1230900-000D  
INVOICE 1

520 EAST 5TH STREET/ GHAMO, Michael & Romeo

03/16/2023	Title Search	175.00
		<u>175.00</u>
	BALANCE DUE	<u>\$175.00</u>

Please remit payment to:  
Eugene C. Sundberg, Jr., Esq.  
Marsh Schaaf, LLP  
300 State Street, Suite 300  
Erie PA 16507

ELB

WP 23

blight acq.

MARSH SCHAAF LLP  
SUITE 300 300 STATE STREET  
ERIE PA 16507  
814-456-5301  
FAX 814-456-1112  
EIN 250640643

REDEVELOPMENT AUTHORITY OF THE CITY OF ERIE  
ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR  
626 STATE STREET, ROOM 107  
ERIE PA 16501

PAGE 1  
10/24/2023  
FILE 1230902-000D  
INVOICE 1

306-308 SASSAFRAS STREET / CARTERINO, Louis

04/03/2023	Title Search	175.00
		<u>175.00</u>
	BALANCE DUE	<u>\$175.00</u>

Please remit payment to:  
Eugene C. Sundberg, Jr., Esq.  
Marsh Schaaf, LLP  
300 State Street, Suite 300  
Erie PA 16507

ELB

WP 23

MARSH SCHAAF LLP  
SUITE 300 300 STATE STREET  
ERIE PA 16507  
814-456-5301  
FAX 814-456-1112  
EIN 250640643

REDEVELOPMENT AUTHORITY OF THE CITY OF ERIE  
ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR  
626 STATE STREET, ROOM 107  
ERIE PA 16501

PAGE 1  
10/24/2023  
FILE 1230903-000D  
INVOICE 1

207 WEST 3RD STREET/ CARTERINO, Louis

03/30/2023	Title Search	175.00
		<u>175.00</u>
	BALANCE DUE	<u>\$175.00</u>

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.  
Marsh Schaaf, LLP  
300 State Street, Suite 300  
Erie PA 16507

ELB  
WP 23

MARSH SCHAFF LLP  
 SUITE 300 300 STATE STREET  
 ERIE PA 16507  
 814-456-5301  
 FAX 814-456-1112  
 EIN 250640643

REDEVELOPMENT AUTHORITY FOR THE CITY OF ERIE  
 ATTN: AARON SNIPPET, EXECUTIVE DIRECTOR  
 626 STATE STREET, ROOM 107  
 ERIE PA 16501

PAGE 1  
 12/18/2023  
 FILE 1230438-000D  
 INVOICE 3

JUNE 2023 CONDEMNATIONS

12/15/2023	ECS	Attorney Fee - 720 Wallace Street	Rec ARPA 2023	
	ECS	Attorney Fee - 717 Vine Street	Rec ARPA 2023	
	ECS	Attorney Fee - 936 East 6th Street	Rec ARPA 2023	
	ECS	Attorney Fee - 715 West 4th Street	ELB WP 2023	
	ECS	Attorney Fee - 318-320 Plum Street	ELB WP 2023	
	ECS	Attorney Fee - 2414 German Street	Rec ARPA 2023	
	ECS	Attorney Fee - 342 East 22nd Street	Rec ARPA 2023	
	ECS	Attorney Fee - 505 East 24th Street	Rec ARPA 2023	
	ECS	Attorney Fee - 813 East 22nd Street	Rec ARPA 2023	
	ECS	Attorney Fee - 812 East 23rd Street	Rec ARPA 2023	
	ECS	Attorney Fee - 2315-2317 Wayne Street	Rec ARPA 2023	
	ECS	Attorney Fee - 435 East 28th Street	ELB WP 2023	
	ECS	Attorney Fee - 2816 German Street	Rec ARPA 2023	
	ECS	Attorney Fee - 163 Brighton Avenue	ELB WP 2023	

21,000.00

<u>ATTORNEY</u>	<u>TOTAL FEES</u>
EUGENE C SUNDBERG JR (ECS) PARTNER	\$21,000.00

PREVIOUS BALANCE \$3,386.93

11/30/2023 ECS 1230438 Redevelopment Authority for the City of Erie - Payment Received (costs/filing fees/advances) -3,386.93

*1238-11*

BALANCE DUE	<i>ARPA blight 10 @ \$1500/each = \$15,000.00</i> <i>ELB 4 @ \$1500/each = 6,000.00</i>	\$21,000.00
-------------	--	-------------



# Lakefront Property Maintenance

8144608516 | lakefrontpm22@gmail.com | Lakefrontpropertymaintenance.com

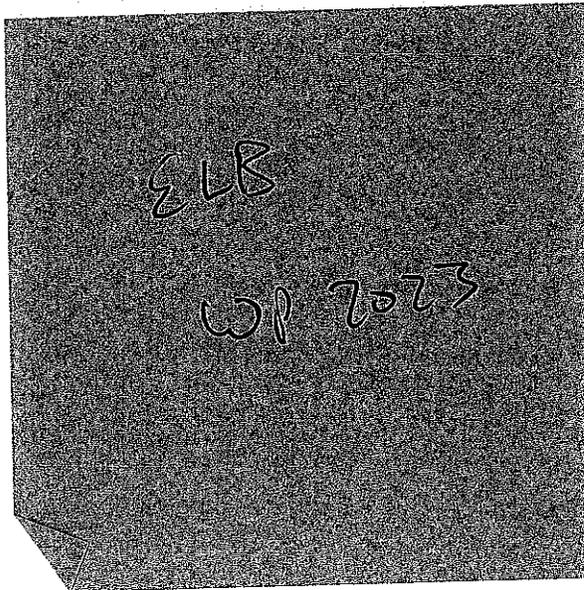
**RECIPIENT:**

**Erie Land Bank**  
626 State Street  
rm 107  
Erie, Pennsylvania 16501

Invoice #293	
Issued	Nov 13, 2023
Due	Nov 28, 2023
PO #	163 Brighton Board Up
<b>Total</b>	<b>\$1,225.00</b>
Account Balance	\$1,225.00

### For Services Rendered

Product/Service	Description	Qty.	Unit Price	Total
Light doors	Light duty board up	1	\$75.00	\$75.00
Light windows	Light duty board up	23	\$50.00	\$1,150.00



Thank you for your business. Please contact us with any questions regarding this invoice.

<b>Total</b>	<b>\$1,225.00</b>
Account balance	\$1,225.00

**Pay Now**

ELB

6841-11



# Lakefront Property Maintenance

8144608516 | lakefrontpm22@gmail.com | Lakefrontpropertymaintenance.com

**RECIPIENT:**

**Redevelopment Authority of the City of Erie**

626 State St Rm 107  
Erie, Pa 16501

**SERVICE ADDRESS:**

626 State St Rm 107  
Erie, Pa 16501

**Invoice #341**

Issued Dec 26, 2023  
Due Jan 10, 2024  
PO # 521 East 25

**Total \$725.00**

Account Balance \$2,700.00

**For Services Rendered**

Product/Service	Description	Qty	Unit Price	Total
<b>Dec 21, 2023</b>				
Light windows		10	\$50.00	\$500.00
Light doors		3	\$75.00	\$225.00

FUNDING SOURCE ELB  
WORK PLAN 2023  
CATEGORY Road & Sewer  
INITIALS JL

**COPY**

Thank you for your business. Please contact us with any questions regarding this invoice.

**Total \$725.00**

Account balance \$2,700.00

**Pay Now**

62841-11

# Mueller Locksmith LLC

445 W 8th St Erie PA 16502

814-452-3345

keystore@muellerlocksmith.com

# Invoice

Date	Invoice #
12/21/2023	19622

<b>Bill To</b>
Erie Redevelopment Authority 626 State St Rm 107 Erie, PA 16501-1146

<b>Service Address</b>
Constable Call 2pm 521 E. 25Th St Erie, PA 16503-2061

Purchase Order Number	Apartment /Address	Project Date	Terms
		12/21/2023	Net 30

Quantity	Item Code	Description	Price Each	Amount
1	SRV CALL	Service Call	57.75	57.75
1	RKMKNK	Rekey and Master Key Lock without Key	16.75	16.75
1	KW1	Duplicate Key	2.12	2.12
15	LABOR	Labor On Site	1.00	15.00

FUNDING SOURCE ELB  
 WORK PLAN 2023  
 CATEGORY Re-key  
 INITIALS JH

 COPY

<p>2841-11</p>	Subtotal	\$91.62
	Sales Tax (0.0%)	\$0.00
	Total	\$91.62
	Payments/Credits	\$0.00
	<b>Balance Due</b>	<b>\$91.62</b>

MARSH SCHAAF LLP  
SUITE 300 300 STATE STREET  
ERIE PA 16507  
814-456-5301  
FAX 814-456-1112  
EIN 250640643

ERIE LAND BANK  
ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR  
626 STATE STREET, ROOM 107  
ERIE PA 16501

PAGE 1  
11/15/2023  
FILE 1220104-002D  
INVOICE 18

RETAINER FEE BILLING

11/15/2023	ECS	Monthly retainer fee - October 2023 for Eugene C. Sundberg, Jr., Solicitor for the Erie Land Bank for the City of Erie	500.00
		<u>ATTORNEY</u> EUGENE C SUNDBERG JR (ECS) PARTNER	<u>TOTAL FEES</u> \$500.00
		PREVIOUS BALANCE	\$1,000.00
10/31/2023		ECS 1220104.002 Erie Land Bank - Payment Received	-1,000.00
		BALANCE DUE	<u>\$500.00</u>

6201

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.  
Marsh Schaaf, LLP  
300 State Street, Suite 300  
Erie PA 16507

MARSH SCHAAF LLP  
SUITE 300 300 STATE STREET  
ERIE PA 16507  
814-456-5301  
FAX 814-456-1112  
EIN 250640643

ERIE LAND BANK  
ATTN: AARON SNIPPETT, EXECUTIVE DIRECTOR  
626 STATE STREET, ROOM 107  
ERIE PA 16501

PAGE 1  
12/15/2023  
FILE 1220104-002D  
INVOICE 19

RETAINER FEE BILLING

12/15/2023	ECS	Monthly retainer fee - November 2023 for Eugene C. Sundberg, Solicitor for the Erie Land Bank for the City of Erie	500.00
		<u>ATTORNEY</u> EUGENE C SUNDBERG JR (ECS) PARTNER	<u>TOTAL FEES</u> \$500.00
		PREVIOUS BALANCE	\$500.00
11/28/2023		EWS 1220104.002 Erie Land Bank - Payment Received	-500.00
		BALANCE DUE	<u>\$500.00</u>

ELB

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.  
Marsh Schaaf, LLP  
300 State Street, Suite 300  
Erie PA 16507

6201-11

MARSH SCHAAF LLP  
SUITE 300 300 STATE STREET  
ERIE PA 16507  
814-456-5301  
FAX 814-456-1112  
EIN 250640643

ERIE LAND BANK  
ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR  
626 STATE STREET, ROOM 107  
ERIE PA 16501

PAGE 1  
01/15/2024  
FILE 1220104-002D  
INVOICE 20

RETAINER FEE BILLING

01/15/2024	ECS	Monthly retainer fee - December 2023 for Eugene C. Sundberg, Solicitor for the Erie Land Bank for the City of Erie	500.00
			<u>500.00</u>
		<u>ATTORNEY</u> EUGENE C SUNDBERG JR (ECS) PARTNER	<u>TOTAL FEES</u> \$500.00
		PREVIOUS BALANCE	\$500.00
01/12/2024	ECS	1220104.002 Erie Land Bank - Payment Received	-500.00
		BALANCE DUE	<u>\$500.00</u>

6201.

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.  
Marsh Schaaf, LLP  
300 State Street, Suite 300  
Erie PA 16507

Werkbot Studios  
1001 State St. Suite 800  
Erie, PA 16501  
United States  
Phone: (814) 461-1322  
Email: brian@werkbot.com

**Invoice**

Invoice # 3120  
Billed On Nov 28, 2023  
Terms On-Receipt  
Due On Nov 28, 2023

Bill To  
Aaron Snippet  
Erie Land Bank  
626 State Street  
Room 107  
Erie, PA 16501  
United States

PAID on Nov 28, 2023  
**\$79.00** USD

Date	Description	Qty	Price	Subtotal
Nov 28 – Dec 28, 2023	Werkbot Hosting	1	\$79.00	\$79.00

Subtotal \$79.00  
Total **\$79.00**  
Paid (\$79.00)  
**Amount Due \$0.00**

Payments  
Nov 28, 2023 \$79.00 Payment from Visa ... 4868

Notes  
All amounts in United States Dollars (USD)

6430.

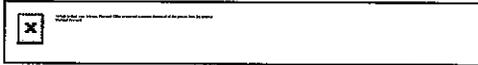
ELB

# April Decker

---

**From:** bounce+starter+u59iqepf6e1p@return.recurly.com on behalf of brian@werkbot.com  
**Sent:** Thursday, December 28, 2023 10:47 AM  
**To:** AP (Redevelopment Authority)  
**Subject:** Thank You for Your Payment

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



## Thank you for your payment.

This email confirms your recent payment.

If you have any questions, please contact us at [brian@werkbot.com](mailto:brian@werkbot.com).

Thank you,  
Werkbot Studios

Invoice #3165  
[View Online](#)

Aaron Snippert  
626 State Street Room  
107 Erie, PA 16501  
United States

Total Paid  
**\$79.00**  
Charged to Visa ... 4868  
\$79.00

Your Plan  
Werkbot Hosting

Next Invoice  
Jan 28, 2024

Description	Subtotal
Werkbot Hosting	\$79.00
Dec 28, 2023 – Jan 28, 2024	

Subtotal \$79.00

**Total \$79.00**

Paid -\$79.00

**Total Due \$0.00**

Werkbot Studios, LLC 100 State St. Suite B-100. Erie, PA 16507

6430-11

**Customer Care**

**Invoice Summary**

**Hours of Operation**  
M-F, 7am - 6pm CT

**Payments**  
Toshiba Financial Services  
PO Box 070241  
Philadelphia, PA 19176-0241

**Telephone**  
877-222-5617

**Correspondence**  
Customer Care  
PO Box 3072  
Cedar Rapids, IA 52406-3072

**Contract Number** 450-0007778-001  
**Customer Number** 1052592269  
**Invoice Number** 5027659938  
**Due Date** 12/28/2023  
**Invoice Date** 11/27/2023  
**Total Due** \$337.00

Redevelopment Authority Of The  
City Of Erie  
626 State St Ste 107  
Erie, PA 16501

**Email**  
[customerservice@financialservicing.net](mailto:customerservice@financialservicing.net)

**Online Services**  
<https://onlinemyaccounts.com>

DEC 04 2023

Last Payment \$168.50  
posted on 10/26/2023

**Important Messages**

Interested in receiving your invoices by email? To go paperless, please register on the website listed under the online services section of the invoice.

Contract Number	Asset Description	Model/Serial Number	Asset Location
450-0007778-001 Coverage Period 11/28/2023-12/27/2023	Copier	e-STUDIO4515AC CNAK63998	626 State St Ste 107 Erie, PA 16501

Item Description	Original Invoice	Amount	Tax	Item Total	Due Date	Subtotal
Payment Amount	5027259100	168.50		168.50	11/28/2023	\$168.50
Payment Amount		168.50		168.50	12/28/2023	\$168.50
Total Current Charges:						\$168.50
Previously Billed Charges:						\$168.50
450-0007778-001 Total Charges:						\$337.00
Invoice Total:						\$337.00

6430-11 \* 33.70

Detach and return the bottom remittance portion with your payment. Include invoice number on check.

Customer Care  
PO Box 3072  
Cedar Rapids, IA 52406-3072

Contract Number 450-0007778-001  
Invoice Number 5027659938

Due Date 12/28/2023  
Invoice Date 11/27/2023  
Current Due \$168.50  
Total Due \$337.00

Amount Enclosed

\$ 

Please make check payable to:

Toshiba Financial Services  
PO Box 070241  
Philadelphia, PA 19176-0241



Redevelopment Authority Of The City Of E  
626 State St Ste 107  
Erie PA 16501

080001125  
A310

FLB

00000050276599384503000000033700202312280000000168509

**Customer Care**

**Invoice Summary**

**Hours of Operation**  
M-F, 7am - 6pm CT

**Telephone**  
877-222-5617

**Payments**  
Toshiba Financial Services  
PO Box 070241  
Philadelphia, PA 19176-0241

**Correspondence**  
Customer Care  
PO Box 3072  
Cedar Rapids, IA 52406-3072

**Contract Number** 450-0007778-00  
**Customer Number** 105259226  
**Invoice Number** 502804747  
**Due Date** 01/28/2024  
**Invoice Date** 12/28/2023  
**Total Due** \$168.50

Redevelopment Authority Of The  
City Of Erie  
626 State St Ste 107  
Erie, PA 16501

**Email**  
[customerservice@financialservicing.net](mailto:customerservice@financialservicing.net)

**Online Services**  
<https://onlinemvaccounts.com>

Last Payment \$168.50  
posted on 12/10/2023

**Important Messages**

Interested in receiving your invoices by email? To go paperless, please register on the website listed under the online services section of the invoice.

Contract Number	Asset Description	Model/Serial Number	Asset Location
450-0007778-001	Copier	e-STUDIO4515AC CNAK63998	626 State St Ste 107 Erie, PA 16501
<b>Coverage Period</b> 12/28/2023-01/27/2024			

Item Description	Original Invoice	Amount	Tax	Item Total	Due Date	Subtotal
Payment Amount		168.50		168.50	01/28/2024	\$168.50
<b>Total Current Charges:</b>						\$168.50
<b>Previously Billed Charges:</b>						\$0.00
<b>450-0007778-001 Total Charges:</b>						\$168.50
<b>Invoice Total:</b>						\$168.50

6430.11 \* 33.70

-----  
Detach and return the bottom remittance portion with your payment. Include invoice number on check.

Customer Care  
PO Box 3072  
Cedar Rapids, IA 52406-3072

**Contract Number** 450-0007778-001  
**Invoice Number** 5028047471

**Due Date** 01/28/2024  
**Invoice Date** 12/28/2023  
**Current Due** \$168.50  
**Total Due** \$168.50

**Amount Enclosed**

\$ 

Please make check payable to:

Toshiba Financial Services  
PO Box 070241  
Philadelphia, PA 19176-0241



Redevelopment Authority Of The City Of E  
626 State St Ste 107  
Erie PA 16501

00003423  
4310

ELB

00000050280474714507000000016850202401280000000168503

# Hagan Business Machines, Inc.

"The Service Leader Since 1950"

DEC 0 1 2023

1112 Peach Street  
Erie, Pa 16501  
814-456-7521

## CONTRACT INVOICE

Invoice Number: A127838  
Invoice Date: 11/29/2023  
Account Number: ER3324  
Balance Due: \$332.13

**Bill To:** Redevelopment Authority of the City of Erie  
626 State St/Rm 107  
Erie, PA 16501-0000

**Customer:** Redevelopment Authority of the City of Erie  
626 State St/Rm 107  
Erie, PA 16501-0000

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
ER3324	30 Days	12/29/2023	\$ 332.13	<b>\$ 332.13</b>
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CON0427-01		\$ 332.13		6/2/2020	9/1/2025
Contract Remarks					

MONTHLY BILLING FOR THE ACTUAL BLACK AND COLOR PRINTS MADE

DELIVERED JUNE 2, 2020 AT BLACK CC: -0- & COLOR CC: -0-

**Summary:**

Contract base rate charge for this billing period \$0.00 \*  
 Contract overage charge for the 11/2/2023 to 12/1/2023 overage period \$332.13 \*\*  
 \*Sum of equipment base charges \*\*See overage details below \$332.13

**Detail:**

**Equipment included under this contract**

**Toshiba/BC4515AC**

Number	Serial Number	Base Charge	Location
18180	CNAK63998	\$0.00	Redevelopment Authority of the City of Erie 626 State St/Rm 107 Erie, PA 16501-0000

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	BLK-18180	157,631	162,646	5,015	0	5,015	\$0.006500	\$32.60
Color	COL-18180	152,228	157,674	5,446	0	5,446	\$0.055000	\$299.53
								\$332.13

6430-01 66.43

ELB

Remit To: PO Box 1247  
Erie, PA 16512

A carrying and administration charge of 1.5% per month (18% per year) will be charged on all past due accounts.

Invoice SubTotal	\$332.13
Tax:	\$0.00
Invoice Total	\$332.13
<b>Balance Due:</b>	<b>\$332.13</b>

# Hagan Business Machines, Inc.

"The Service Leader Since 1950"

1112 Peach Street  
Erie, Pa 16501  
814-456-7521

## CONTRACT INVOICE

Invoice Number: A130015  
Invoice Date: 1/2/2024  
Account Number: ER3324  
Balance Due: \$205.16

**Bill To:** Redevelopment Authority of the City of Erie  
626 State St/Rm 107  
Erie, PA 16501-0000

**Customer:** Redevelopment Authority of the City of Erie  
626 State St/Rm 107  
Erie, PA 16501-0000

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
ER3324	30 Days	2/1/2024	\$ 205.16	<b>\$ 205.16</b>
<b>Invoice Remarks</b>				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CON0427-01		\$ 205.16		6/2/2020	9/1/2025
<b>Contract Remarks</b>					

MONTHLY BILLING FOR THE ACTUAL BLACK AND COLOR PRINTS MADE

DELIVERED JUNE 2, 2020 AT BLACK CC: -0- & COLOR CC: -0-

**Summary:**

Contract base rate charge for this billing period	\$0.00 *
Contract overage charge for the 12/2/2023 to 1/1/2024 overage period	\$205.16 **
*Sum of equipment base charges **See overage details below	\$205.16

**Detail:**

**Equipment included under this contract**

**Toshiba/BC4515AC**

Number	Serial Number	Base Charge	Location
18180	CNAK63998	\$0.00	Redevelopment Authority of the City of Erie 626 State St/Rm 107 Erie, PA 16501-0000

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	BLK-18180	162,646	168,155	5,509	0	5,509	\$0.006500	\$35.81
Color	COL-18180	157,674	160,753	3,079	0	3,079	\$0.055000	\$169.35
								\$205.16

6420-10-5087 \* 164.13  
6420-11 \* 4103

*EUB*

Remit To: PO Box 1247  
Erie, PA 16512

A carrying and administration charge of 1.5% per month (18% per year) will be charged on all past due accounts.

Invoice SubTotal	\$205.16
Tax:	\$0.00
Invoice Total	\$205.16
<b>Balance Due:</b>	<b>\$205.16</b>



Intuit Inc.  
 2800 E. Commerce Center Place  
 Tucson, AZ 85706

# Invoice

**Invoice number:** 10001268960450  
**Total:** \$63.60  
**Date:** Nov 24, 2023  
**Payment method:** VISA ending 9529  
**Payment authorization code:** 643810

**Bill to**

April Decker  
 Erie Land Bank  
 626 State St|Rm 107  
 Erie, PA 16501-1146  
 US  
 Address may be standardized for tax purposes  
**Company ID:** 9130354718241056

**Payment details**

Item	Qty	Unit price	Amount
<b>QuickBooks Online Essentials</b>	1	\$60.00	\$60.00
Sales tax - Standard:			\$3.60
<b>Total invoice:</b>			<b>\$63.60</b>

**Tax reporting information**

**Period for monthly fees:** Nov 24, 2023 - Dec 24, 2023  
**Total without tax:** \$60.00  
**Total tax:** \$3.60

*6430-01*

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).



# Invoice

Intuit Inc.  
2800 E. Commerce Center Place  
Tucson, AZ 85706

**Invoice number:** 10001275477413  
**Total:** \$63.60  
**Date:** Dec 24, 2023  
**Payment method:** VISA ending 9529  
**Payment authorization code:** 655117

## Bill to

April Decker  
Erie Land Bank  
626 State St|Rm 107  
Erie, PA 16501-1146  
US  
Address may be standardized for tax purposes  
**Company ID:** 9130354718241056

## Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Essentials	1	\$60.00	\$60.00
Sales tax - Standard:			\$3.60
<b>Total invoice:</b>			<b>\$63.60</b>

## Tax reporting information

<b>Period for monthly fees:</b>	Dec 24, 2023 - Jan 24, 2024
<b>Total without tax:</b>	\$60.00
<b>Total tax:</b>	\$3.60

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

*6430-11*



Details for Order #112-5819931-8147433

Order Placed: November 13, 2023  
PO number : 11132023\_DeskCornerThingys  
Amazon.com order number: 112-5819931-8147433  
Order Total: \$63.88

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
2 of: VIVO 17 inch Corner Desk Connector Platform for Mounting Under-Desk Keyboard Trays on L-Shaped Workstations, Black, DESK-AC07S Sold by: V I V O (seller profile)   Product question? (Ask Seller) Business Price Condition: New	\$23.74
1 of: Smead Desk File/Sorter, Alphabetic (A-Z), 20 Dividers, Letter Size, Dark Blue (89282) Sold by: Amazon.com Condition: New	\$16.40
<b>Shipping Address:</b> TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States  <b>Shipping Speed:</b> FREE Prime Delivery	

6400-11  
23.74

Payment information	
<b>Payment Method:</b> Visa   Last digits: 9529	Item(s) Subtotal: \$63.88
<b>Billing address</b> TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States	Shipping & Handling: \$0.00
	-----
	Total before tax: \$63.88
	Estimated Tax: \$0.00
	-----
	<b>Grand Total: \$63.88</b>

To view the status of your order, return to [Order Summary](#) .

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.

ELB



Details for Order #112-1200862-8625029

Order Placed: November 14, 2023  
PO number : 11142023\_MiscOfficeSupplies  
Amazon.com order number: 112-1200862-8625029  
Order Total: \$88.94

**Not Yet Shipped**

Items Ordered	Price
1 of: <i>ISOUL 4-Port USB 3.0 Hub for Laptop, Ultra-Slim Data USB Hub 0.6 ft Extended Cable [Multi Port, USB Splitter] for PC, MacBook, Flash Drive, Mobile HDD, Printer [USB Adapter, USB Extender]</i> Sold by: TradeNRG Official ( <a href="#">seller profile</a> )   Product question? ( <a href="#">Ask Seller</a> ) Condition: New	\$8.99
4 of: <i>BENFEI DisplayPort to HDMI, 4K DisplayPort (DP) to HDMI 6 Feet Cable Compatible with HP, ThinkPad, AMD, NVIDIA, Desktop and More - Male to Male, Space Grey</i> Sold by: BenfeiDirect ( <a href="#">seller profile</a> ) Business Price Condition: New	\$7.99
1 of: <i>[2023 Upgrade] 27 Inch Computer Privacy Screen Filter for 16:9 Widescreen Monitor-Stary Anti Glare/Blue Light Privacy Screen for Computer Monitor Shield on Data Confidentiality/Easy Install in Seconds</i> Sold by: STARY Direct ( <a href="#">seller profile</a> ) Business Price Condition: New	\$47.99

6400-11

**Shipping Address:**  
 TRACY DAVIS  
 626 State Street  
 Room 107  
 ERIE, PA 16501  
 United States

**Shipping Speed:**  
 Delivery in fewer trips to your address

**Payment information**

<b>Payment Method:</b> Visa   Last digits: 9529	Item(s) Subtotal: \$88.94
<b>Billing address</b> TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States	Shipping & Handling: \$0.00
	-----
	Total before tax: \$88.94
	<b>Estimated Tax:</b> \$0.00
	-----
	<b>Grand Total: \$88.94</b>

To view the status of your order, return to [Order Summary](#) .

ELB



Final Details for Order #112-1317501-8801049

Order Placed: November 17, 2023  
PO number : 11172023\_New Employee  
Amazon.com order number: 112-1317501-8801049  
Order Total: \$119.12

Shipped on November 18, 2023																	
<b>Items Ordered</b>	<b>Price</b>																
1 Of: <i>[Upgraded] USB Computer Speakers for Desktop/ PC/ Laptop   Small Plug-n-Play External Speakers with Crystal-Clear Sound, Loud Volume, Rich Bass, Compatible with Windows/macOS/ChromeOS/Linux - Portable</i> Sold by: XKX Direct ( <a href="#">seller profile</a> ) Condition: New	\$12.58																
2 Of: <i>Post-it Pop-up Notes, 3x3 in, 12 Pads, America's #1 Favorite Sticky Notes, Poptimistic, Bright Colors, Clean Removal, Recyclable</i> Sold by: Amazon ( <a href="#">seller profile</a> ) Business Price Condition: New	\$15.35																
<b>Shipping Address:</b> TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States	<table> <tr><td>Item(s) Subtotal:</td><td style="text-align: right;">\$43.28</td></tr> <tr><td>Shipping &amp; Handling:</td><td style="text-align: right;">\$0.00</td></tr> <tr><td colspan="2" style="text-align: right;">----</td></tr> <tr><td>Total before tax:</td><td style="text-align: right;">\$43.28</td></tr> <tr><td>Sales Tax:</td><td style="text-align: right;">\$0.00</td></tr> <tr><td colspan="2" style="text-align: right;">----</td></tr> <tr><td><b>Total for This Shipment:</b></td><td style="text-align: right;"><b>\$43.28</b></td></tr> <tr><td colspan="2" style="text-align: right;">----</td></tr> </table>	Item(s) Subtotal:	\$43.28	Shipping & Handling:	\$0.00	----		Total before tax:	\$43.28	Sales Tax:	\$0.00	----		<b>Total for This Shipment:</b>	<b>\$43.28</b>	----	
Item(s) Subtotal:	\$43.28																
Shipping & Handling:	\$0.00																
----																	
Total before tax:	\$43.28																
Sales Tax:	\$0.00																
----																	
<b>Total for This Shipment:</b>	<b>\$43.28</b>																
----																	
<b>Shipping Speed:</b> Delivery in fewer trips to your address																	

Shipped on November 19, 2023											
<b>Items Ordered</b>	<b>Price</b>										
1 Of: <i>Desk Calculator 12 Digit Extra Large 4.3-Inch LCD Display, Two Way Power Battery and Solar Calculators Desktop, Big Buttons Easy to Press Used as Office Calculators for Desk</i> Sold by: Anming ( <a href="#">seller profile</a> ) Business Price Condition: New	\$13.99										
1 Of: <i>Simple Houseware Mesh Desk Organizer with Sliding Drawer, Double Tray and 5 Upright Sections, Black , Simple Houseware</i> Sold by: EPFamily Direct ( <a href="#">seller profile</a> ) Business Price Condition: New	\$24.31										
<b>Shipping Address:</b> TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States	<table> <tr><td>Item(s) Subtotal:</td><td style="text-align: right;">\$38.30</td></tr> <tr><td>Shipping &amp; Handling:</td><td style="text-align: right;">\$0.00</td></tr> <tr><td colspan="2" style="text-align: right;">----</td></tr> <tr><td>Total before tax:</td><td style="text-align: right;">\$38.30</td></tr> <tr><td>Sales Tax:</td><td style="text-align: right;">\$0.00</td></tr> </table>	Item(s) Subtotal:	\$38.30	Shipping & Handling:	\$0.00	----		Total before tax:	\$38.30	Sales Tax:	\$0.00
Item(s) Subtotal:	\$38.30										
Shipping & Handling:	\$0.00										
----											
Total before tax:	\$38.30										
Sales Tax:	\$0.00										

ELB  
6460-11  
66.88

**Shipping Speed:**  
Delivery in fewer trips to your address

**Total for This Shipment: \$38.30**

**Shipped on November 19, 2023**

**Items Ordered**

	<b>Price</b>
1 Of: <i>NexiGo N60 1080P Webcam with Microphone, Adjustable FOV, Zoom, Software Control &amp; Privacy Cover, USB HD Computer Web Camera, Plug and Play, for Zoom/Skype/Teams, Conferencing and Video Calling</i> Sold by: NexiGo USA ( <a href="#">seller profile</a> )   Product question? ( <a href="#">Ask Seller</a> ) Condition: New	<b>\$29.99</b>
1 Of: <i>Uncommon Desks Office Letter Opener - Stainless Steel Knife-Edge Blade, Ergonomic Grip Handle (Mint Green, 1 Pieces)</i> Sold by: J Mark Brands LLC ( <a href="#">seller profile</a> )   Product question? ( <a href="#">Ask Seller</a> ) Condition: New	<b>\$5.56</b>
1 Of: <i>Scissors, iBayam 8" Multipurpose Scissors Bulk 3-Pack, Ultra Sharp Blade Shears, Comfort-Grip Handles, Sturdy Sharp Scissors for Office Home School Sewing Fabric Craft Supplies, Right / Left Handed</i> Sold by: Qi US ( <a href="#">seller profile</a> ) Condition: New	<b>\$7.99</b>

**Shipping Address:**

TRACY DAVIS  
626 State Street  
Room 107  
ERIE, PA 16501  
United States

Item(s) Subtotal:	<b>\$43.54</b>
Shipping & Handling:	<b>\$0.00</b>
Promotion applied:	<b>-\$6.00</b>
-----	
Total before tax:	<b>\$37.54</b>
Sales Tax:	<b>\$0.00</b>
-----	

**Shipping Speed:**  
Delivery in fewer trips to your address

**Total for This Shipment: \$37.54**

**Payment information**

**Payment Method:**

Visa | Last digits: 9529

**Billing address**

TRACY DAVIS  
626 State Street  
Room 107  
ERIE, PA 16501  
United States

Item(s) Subtotal:	<b>\$125.12</b>
Shipping & Handling:	<b>\$0.00</b>
Promotion applied:	<b>-\$6.00</b>
-----	
Total before tax:	<b>\$119.12</b>
Estimated Tax:	<b>\$0.00</b>
-----	

**Grand Total: \$119.12**

**Credit Card transactions**

Visa ending in 9529: November 19, 2023: \$119.12

To view the status of your order, return to [Order Summary](#) .



**ERIE  
PARKING  
AUTHORITY**

**25 East 10th Street  
2nd Floor  
Erie, PA 16501-1407  
(814) 456-7588**

**Bill To**  
Redevelopment Authority  
626 State St. Rm 107  
Erie, PA  
ATTN: Aaron Snippet

December 2023

# Invoice

Date: 11/16/2023

Ramp	Location	Name	Cards	Qty	Amount
Q		CONRAD, ANGEL	19221	1	105.00
Q		COOK, HOLLY	13632	1	70.00
Q		DAVIS, TRACY	1652	1	70.00
Q		DECKER, APRIL	3018	1	70.00
Q		HUFF, JACOB	20019	1	70.00
Q		JOHNSON, CYNTHIA	18898	1	70.00
Q		MARTINO, LUANNE	3082	1	70.00
Q		OTTENI, PATRICK	464	1	70.00
Q		SCHAEFER, DAVID	3787	1	70.00

MAKE CHECKS PAYABLE TO:  
THE ERIE PARKING AUTHORITY  
Thank you,  
Mike Majewski

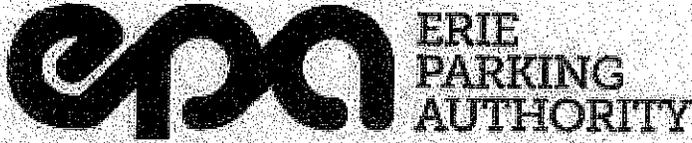
**TOTAL DUE: \$665.00**

*\$695.00 6103-10-5087*

*A. Conrad 1.5 months*

*6103-11 \$70.00*

*J. Huff ELB*



25 East 10th Street  
2nd Floor  
Erie, PA 16501-1407  
(814) 456-7588

Bill To

Redevelopment Authority  
626 State St. Rm 107  
Erie, PA  
ATTN: Aaron Snippet

JANUARY 2024

# Invoice

Date: 12/18/2023

Ramp	Location	Name	Cards	Qty	Amount
Q		CONRAD, ANGEL	19221	1	70.00
Q		COOK, HOLLY	13632	1	70.00
Q		DAVIS, TRACY	1652	1	70.00
Q		DECKER, APRIL	3018	1	70.00
Q		HUFF, JACOB	20019	1	70.00
Q		JOHNSON, CYNTHIA	18898	1	70.00
Q		MARTINO, LUANNE	3082	1	70.00
Q		OTTENI, PATRICK	464	1	70.00
Q		PERSCUKA, KRISTINA	20761	1	185.00
Q		SCHAEFER, DAVID	3787	1	70.00
Q		WILSON, KENDRA	20784	1	80.00

MAKE CHECKS PAYABLE TO:  
THE ERIE PARKING AUTHORITY  
Thank you,  
Mike Majewski

**TOTAL DUE: \$895.00**

6103 11 \* 255.00 - 25 months for Persenka & Huff

6103-10-5087 \$640.00

ELB

Dec  
PARK Aaron

First Presbyterian  
Church Of The Covenant  
250 West 7th St.  
ERIE, PA  
16501  
(814) 456-4243  
firstcovenanterie.org  
November 29, 2023  
12:33 PM

Receipt: 71cc  
Authorization: 630420

VISA CREDIT  
AID A0 00 00 00 03 10 10

Custom Amount	\$60.00
<hr/>	
Total	\$60.00
Visa 9529 (Chip)	\$60.00
April Decker	

Dec  
PARK Kendall

First Presbyterian  
Church Of The Covenant  
250 West 7th St  
ERIE, PA  
16501  
(814) 456-4243  
firstcovenanterie.org  
November 29, 2023  
1:30 PM

Receipt: 3HoJ  
Authorization: 603852

VISA CREDIT  
AID A0 00 00 00 03 10 10

Custom Amount	\$60.00
<hr/>	
Total	\$60.00
Visa 9529 (Chip)	\$60.00
April Decker	

\$ 60.00

6103-11 A. Snippet

\$ 60.00

6103-10-5087 K. Wilson

First Presbyterian  
Church Of The Covenant

250 West 7th St.  
ERIE, PA  
16501  
(814) 456-4243  
firstcovenanterie.org

January 3, 2024  
2:21 PM

---

Receipt: 7pCs  
Authorization: 620010

---

VISA CREDIT  
AID A0 00 00 00 03 10 10

---

Custom Amount	\$10.00
---------------	---------

---

Total	\$10.00
Visa 9529 (Chip)	\$10.00
April Decker	

6103 - 11 ELB

A. Snippet Jan. parking

Employee: Jake Huff

Reimbursable Expenses

Homes Within Reach

Charge to:

	LHRD	CDBG	HOME	GENERAL	OTHER	Land Bank	TOTAL
Cell Phone							\$0.00
Parking							\$0.00
Mileage							\$0.00
Travel Per diem Meal						\$222.00	\$222.00
Postage							\$0.00
Keys							\$0.00
Clothing							\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$222.00	\$222.00

TOTAL REIMBURSABLE

EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$222.00	\$222.00
----------	--------	--------	--------	--------	--------	----------	----------

Employee

*Jake Huff*  
*Jake Huff*  
 Finance Director

11/30/2023  
Date

Total Reimbursement:

\$222.00

6102-11

ELB

Employee: Jake Huff

Reimbursable Expenses

Month: HWR Mileage

Charge to:

- Cell Phone
- Parking
- Mileage
- Travel Per diem Meal
- Postage
- Keys
- Clothing
- Total

LHRD	CDBG	HOME	GENERAL	OTHER	Land Bank	TOTAL
					\$366.15	\$366.15
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$366.15	\$366.15

TOTAL REIMBURSABLE

EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$366.15	\$366.15
----------	--------	--------	--------	--------	--------	----------	----------

Employee

*[Signature]*  
 Finance Director

12-17-23  
Date

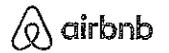
Total Reimbursement: \$366.15

6103-11





# Your receipt from Airbnb



Receipt ID: RCD9S2SZE3 · December 14, 2023

## Fort Worth

### 5 nights in Fort Worth

Sun, Jul 21, 2024 → Fri, Jul 26, 2024



Entire home/apt · 2 beds · 2 guests

Hosted by Mike Simmons

Confirmation code: HMNT8P39BK

[Go to itinerary](#) · [Go to listing](#)

Traveler: April Decker

### Cancellation policy

Free cancellation before 4:00 PM on Jul 20. Cancel before check-in at 4:00 PM on Jul 21 for a partial refund.

Cutoff times are based on the listing's local time

### Have a question?

Find details about payments and refunds in [your payments](#), or try the [Help Center](#).

## Price breakdown

\$146.20 x 5 nights	\$731.00
Cleaning fee	\$80.00
Service fee	\$114.49
Taxes	\$48.66
<b>Total (USD)</b>	<b>\$974.15</b>

## Payment

VISA **** 9529	\$974.15
December 14, 2023 · 2:20:40 PM EST	
<b>Amount paid (USD)</b>	<b>\$974.15</b>

### Occupancy taxes

Occupancy Taxes include Accommodations Tax (Texas).

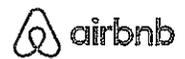
### Airbnb Payments, Inc.

Airbnb Payments is a limited payment collection agent of your Host. It means that upon your payment of the Total Price to Airbnb Payments, your payment obligation to your Host is satisfied. Refund requests will be processed in accordance with: (i) the Host's cancellation policy (available on the Listing); or (ii) Rebooking and Refund Policy Terms, available at [www.airbnb.com/terms](http://www.airbnb.com/terms). Questions or complaints: contact Airbnb Payments, Inc. at +1 (844) 234-2500.

### Payment processed by:

Airbnb Payments, Inc.  
888 Brannan Street, San Francisco, CA 94103

Airbnb, Inc.  
888 Brannan St, San Francisco, CA 94103  
[www.airbnb.com](http://www.airbnb.com)



26103

Aaron ELB \$487.07

April ARPA 5087 \$487.08

Southern  
Grants Forum  
2024

**April Decker**

**From:** American Airlines <no-reply@info.email.aa.com>  
**Sent:** Thursday, December 14, 2023 1:42 PM  
**To:** April Decker  
**Subject:** Your trip confirmation (PIT - DFW)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

American

Issued: December 14, 2023

# Your trip confirmation and receipt

We charged \$861.60 to your card ending in 9529 for your ticket purchase.

You can check in via the American app 24 hours before your flight and get your mobile boarding pass.

**Record Locator: GDZTBB**

**Sunday, July 21, 2024**

 **PIT**  
Pittsburgh  
12:06 PM

AA 1583 

 **DFW**  
Dallas/Fort Worth  
2:00 PM

Seat: 21E, 21F  
Class: Economy (N)  
Meals: Refreshment

**Friday, July 26, 2024**

6103  
Southern Groves  
Forum 2024

Acron Shippert  
ELB  
\$430.80

**DFW**

Dallas/Fort Worth  
2:25 PM

AA 1868 

**PIT**

Pittsburgh  
6:08 PM

Seat: **19E, 19F**  
Class: **Economy (Q)**  
Meals: **Refreshment**

[Manage your trip](#)

Earn 15,000 bonus miles

Plus no annual fee. Terms Apply.

[Learn more](#)



### Your purchase

**Aaron Snippet**

Join the AAdvantage® Program

New ticket (0012100371072)	\$430.80
[\$373.02 + Taxes & carrier-imposed fees \$57.78]	

**April Decker**

New ticket (0012100371073)	\$430.80
[\$373.02 + Taxes & carrier-imposed fees \$57.78]	

<b>Total cost</b> (all passengers)	<b>\$861.60</b>
------------------------------------	-----------------

### Your payment

Visa (ending 9529)	\$861.60
--------------------	----------

<b>Total paid</b>	<b>\$861.60</b>
-------------------	-----------------



**Certificate of Mailing**

To pay fee, affix stamps or meter postage here.

Certificate of Mailing provides evidence that mail has been presented to USPS® for mailing. This form may be used for domestic and international mail.

From: REDEVELOPMENT AUTHORITY

OF THE CITY OF ERIE (14A)

626 STATE STREET ROOM 107

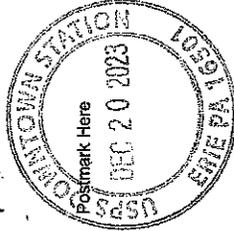
ERIE PA 16501

To:

FATIHA ALI

501 EAST 13TH STREET

ERIE PA 16503



PS Form 3817, April 2007 PSN 7530-02-000-9065

*ELB  
Postage*



DOWNTOWN ERIE  
1401 STATE ST STE 100  
ERIE, PA 16501-9998  
(800)275-8777

12/20/2023 01:54 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1		\$0.66
Erie, PA 16503			
Weight: 0 lb 1.00 oz			
Estimated Delivery Date			
Fri 12/22/2023			
Cert of Mailing			\$1.95
<b>Total</b>			<b>\$2.61</b>

Grand Total: \$2.61

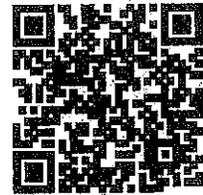
Credit Card Remit \$2.61

Card Name: VISA  
Account #: XXXXXXXXXXXX9529  
Approval #: 640824  
Transaction #: 383  
AID: A0000000031010 Chip  
AL: VISA CREDIT  
PIN: Not Required

Preview your Mail  
Track your Packages  
Sign up for FREE @  
<https://informedelivery.usps.com>

All sales final on stamps and postage.  
Refunds for guaranteed services only.  
Thank you for your business.

Tell us about your experience.  
Go to: <https://postalexperience.com/Pos>  
or scan this code with your mobile device.



or call 1-800-410-7420.

UFN: 412549-0001  
Receipt #: 840-51640354-3-6096450-2  
Clerk: 8

*ELB  
certified letter -  
condemnation  
finalized*



# SOUTHERN GRANTS FORUM

## ORDER CONFIRMATION

Date: December 14, 2023  
Transaction ID: 40  
Status: Complete

Southern Grants Forum  
, US  
registration@southerngrantsforum.com

### Event Name: Southern Grants Forum 2024 ( [view](#) )

Register for Southern Grants Forum 2024

Ticket	Description	Quantity	Price	Total
	Early Bird Registration for Southern Grants Forum 2024			
Early Bird Registration (For Southern Grants Forum 2024)		1	\$699.00	\$699.00

This ticket can be used once at any of the dates/times below.

#### Date/Time:

- July 22, 2024 1:00 PM - July 25, 2024 11:30 AM (America/Chicago)

#### Venue

- Hilton Fort Worth ( [view](#) )

#### Registration Details ( )

- Attendee: Aaron Snippert (asnippert@redeveloperia.org)
- Registration Code: 40-2-1-aa7c - Approved
- Custom Questions and Answers:
- Job Title: Executive Director
- Organization: Redevelopment Authority of the City of Erie
- How did you learn about Southern Grants Forum? Past Attendee

#### Additional Charges/Discounts

Name Description Quantity Unit Price Total

**Grand Total: \$699.00 (USD)**

#### Payments

Payment Method	Date	Transaction Id / Cheque #	P.O. / S.O.#	Status	Amount
Stripe	December 14, 2023 12:03 PM	pl_3ONJFaHm4nwPx9hT1TBW1rhF		Accepted	\$699.00
				Total Paid	\$699.00 (USD)
				Amount Owed:	\$0.00 (USD)

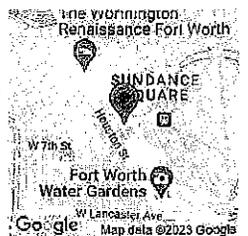
#### Additional Information:

#### Venue Details:

#### Hilton Fort Worth

The purpose of the Southern Grants Forum is to provide educational opportunities and the exchange of ideas about grants management among grant-funded entities in the Southeast, Midsouth, and Southwest. We regularly welcome participants from Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, Missouri, New Mexico, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia. The Southern Grants Forum serves grant-funded organizations regardless of program, funding source, or entity type (nonprofit, government, institution of higher education, hospital, or tribal entity).

815 Main Street  
Fort Worth, TX 76102



*A. Snippert*

*ELB*

*0101-11*

*conference registration*

## April Decker

---

**From:** Jacob Huff  
**Sent:** Thursday, November 9, 2023 1:42 PM  
**To:** April Decker  
**Subject:** FW: Registration Confirmed - Homes Within Reach 2023: Unlocking Solutions, Changing the Landscape

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**From:** Evelyn (Rodriguez) Dodds <evelyn@housingalliancepa.org>  
**Sent:** Thursday, November 9, 2023 1:36 PM  
**To:** Jacob Huff <jhuff@redeveloperie.org>  
**Subject:** Registration Confirmed - Homes Within Reach 2023: Unlocking Solutions, Changing the Landscape

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Jacob,

Your registration has been confirmed. Please save this email for future reference.

Event: Homes Within Reach 2023: Unlocking Solutions, Changing the Landscape

Attending: Jacob Huff

Number in Party: 5

Time: 12:00 PM

Date: December 6, 2023

Confirmation Number: XYNJ2VDBYC4

Registration Information

0101

*J. Huff  
conf-registration*

*ELB*

Jacob Huff  
December 6-9 Full Conference

## Questions

Do you have any dietary restrictions? If yes, please explain.

N/A

Are you interested in volunteering during the conference?

No

Is this your first time attending the Homes Within Reach Conference?

Yes

What is your primary purpose for attending Homes Within Reach?

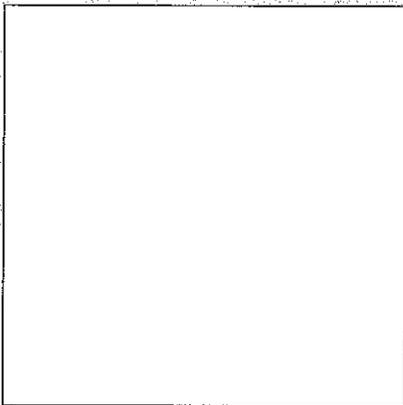
Continuing Education

What is your organization type? (Choose all that apply)

Redevelopment Authority

[View or modify your registration](#)

We look forward to seeing you there.



Sincerely,

Housing Alliance of Pennsylvania

For any sponsorship questions: please contact Alison Norton  
[Alison@housingalliancepa.org](mailto:Alison@housingalliancepa.org)

If you no longer want to receive emails from Alison Norton, please [Opt-Out](#).

Your payment for the Homes Within Reach 2023: Unlocking Solutions, Changing the Landscape event has been successfully processed. Please save this email for your records.

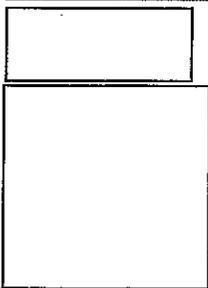
**Transaction Information**

Item	Transaction Information	Quantity	Amount
December 6-9 Full Conference		1	\$100.00
	<b>Transaction Total</b>		<b>\$100.00</b>

Registration Confirmation Number: XYNJ2VDBYC4

[View your registration](#)

If you have any questions about this transaction or email, please contact Evelyn (Rodriguez) Dodds directly at [evelyn@housingalliancepa.org](mailto:evelyn@housingalliancepa.org).



## April Decker

---

**From:** Mike Lavery  
**Sent:** Thursday, November 9, 2023 3:14 PM  
**To:** April Decker  
**Subject:** FW: Registration Confirmed - Homes Within Reach 2023: Unlocking Solutions, Changing the Landscape

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**From:** Evelyn (Rodriguez) Dodds [mailto:evelyn@housingalliancepa.org]  
**Sent:** Thursday, November 9, 2023 1:36 PM  
**To:** Mike Lavery <MLavery@erie.pa.us>  
**Subject:** Registration Confirmed - Homes Within Reach 2023: Unlocking Solutions, Changing the Landscape

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Michael,

Your registration has been confirmed. Please save this email for future reference.

Event: Homes Within Reach 2023: Unlocking Solutions, Changing the Landscape

Attending: Michael Lavery

Number in Party: 5

Time: 12:00 PM

Date: December 6, 2023

Confirmation Number: WRNFLGT4XLM

Registration Information

Michael Lavery

6101

M. Lavery  
conf. registration

ELB

December 6-9 Full Conference

Questions

Do you have any dietary restrictions? If yes, please explain.

N/A

Are you interested in volunteering during the conference?

No

Is this your first time attending the Homes Within Reach Conference?

Yes

What is your primary purpose for attending Homes Within Reach?

Continuing Education

What is your organization type? (Choose all that apply)

Government

[View or modify your registration](#)

We look forward to seeing you there.



Sincerely,

Housing Alliance of Pennsylvania

For any sponsorship questions: please contact Alison Norton  
[Alison@housingalliancepa.org](mailto:Alison@housingalliancepa.org)

If you no longer want to receive emails from Alison Norton, please [Opt-Out](#).

been successfully processed. Please save this email for your records.

**Transaction Information**

Item	Transaction Information	Quantity	Amount
December 6-9 Full Conference		\$100.00	1 \$100.00
<b>Transaction Total</b>			<b>\$100.00</b>

Registration Confirmation Number: WRNFLGT4XLM

[View your registration](#)

If you have any questions about this transaction or email, please contact Evelyn (Rodriguez) Dodds directly at [evelyn@housingalliancepa.org](mailto:evelyn@housingalliancepa.org).



**Great Lakes Insurance Services Group LLC**

**1128 State Street  
Erie, PA 16501**

Phone: 814-456-0498  
Fax: 814-454-4898

**Invoice**

11/29/2023

Invoice # 8239

<b>Bill To</b>
Erie Land Bank 626 State Street Room 107 Erie, PA 16501

<b>Company</b>
Evanston Insurance

Bill Period	Description	Amount
12/18/2023 - 12/18/2024	Renewal of Commercial General Liability Policy #: 3AA627791	2,758.00
	Policy Fee	200.00
	PA Surplus Lines Tax	82.74
	PA Stamping Office Fee	20.00
12/18/2022 - 12/18/2023	General Liability Policy #: 3AA627791, Endorsement #: 03, effective 07/11/2023	-569.00
	PA Surplus Lines Tax	-17.07
<p>The Insurer which has issued this insurance is not licensed by the Pennsylvania Insurance Department and is subject to limited regulation. This insurance is NOT covered by the Pennsylvania Insurance Guaranty Association. Placed by Great Lakes Insurance Services Group, LLC, 3205 Peach St Erie, PA 16508</p>		
<p>PLEASE MAKE CHECK PAYABLE TO: "GREAT LAKES INSURANCE SERVICES GROUP, LLC", AND REMIT TO: 1128 STATE STREET ERIE PA 16501</p>		

6300-11

<b>Total</b>	\$2,474.67
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,474.67

NOTICE: Checks that you write for payment to our company may be converted into an electronic debit to your account if your payment is returned for Non Sufficient Funds (NSF). You acknowledge that your account can be electronically charged for a NSF Fee not to exceed maximum NSF Fee set by law.  
**THIS INVOICE IS PAYABLE ON RECEIPT**

ELB

# THE DAILY RECORD

2005 West 8th St - Suite 204  
Erie, Pa 16505  
Phone - 814-456-2333  
Fax - 814-456-0140  
email - info@TheDailyRecord.info

**Invoice** 51495

**Date:** 12/18/2023

## Bill To

Redevelopment Authority City of Eri  
626 State St  
Room 107  
Erie PA 165

Item	Desc	Qty	Rate	Ext
Daily Record:Daily Record Quarterly Billing	Daily Record 2024 1st Qtr	1	100.00	100.00

**Balance Due 100.00**

## ATTENTION - IMPORTANT PLEASE REVIEW THE FOLLOWING CONDITIONS

The subscription you are purchasing is for your company/location. Unless a specific agreement is on file, you are not permitted to transmit the report to another company or to another location if you are a multi-location business. This includes copy, fax, or e-mail. If you are a multi-location company and wish to have your other locations receive the report, we do offer special rates based upon the number of locations. If you would like a quotation on our multi-location rates or have any questions, please give us a call.

Your payment of this invoice indicates your agreement with these conditions. Thank you for your cooperation.

6402-11

ELB

Employee: Jake Huff

Reimbursable Expenses

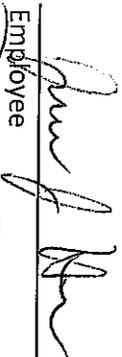
Month: November

Charge to:

	LHRD	CDBG	HOME	GENERAL	OTHER	Land Bank	TOTAL
Cell Phone						\$50.00	\$50.00
Parking							\$0.00
Mileage							\$0.00
Travel Per diem Meal							\$0.00
Postage							\$0.00
Keys							\$0.00
Clothing							\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00

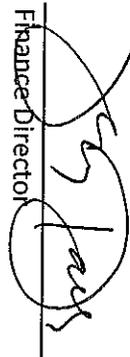
TOTAL REIMBURSABLE

EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
----------	--------	--------	--------	--------	--------	---------	---------

  
 Employee

12.12.23  
 Date

Total Reimbursement: \$50.00

  
 Finance Director

6450-11

Employee: Jake Huff  
 Reimbursable Expenses

Month: December

Charge to:	LHRD	CDBG	HOME	GENERAL	OTHER	Land Bank	TOTAL
Cell Phone						\$50.00	\$50.00
Parking							\$0.00
Mileage							\$0.00
Travel Per diem Meal							\$0.00
Postage							\$0.00
Keys							\$0.00
Clothing							\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00

TOTAL REIMBURSABLE EXPENSES

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
--------	--------	--------	--------	--------	--------	---------	---------

*Jake Huff*  
 Employee  
*[Signature]*  
 Finance Director

12-28-23  
 Date

Total Reimbursement: \$50.00

6450-11 \* 50-

ELB